

NORTH PUTNAM COMMUNITY SCHOOL CORPORATION

TO: North Putnam Community School Corporation Parents/Guardians
FROM: Mary Sugg Lovejoy, Superintendent
 Tom Wiseman, Director of Operations
RE: UNSCHEDULED SCHOOL CLOSING

1. The Director of Operations will check roads and weather conditions during periods of inclement weather. The National Weather Service, State Police, County Sheriff, the County Highway Department, and the State Highway Department will also be consulted. The decision whether or not to close school will be made by the superintendent.
2. Close School: The decision to close school for an entire day will be made as early as possible, but no later than 6:00 a.m. on the given day.
3. Delay School: If questionable conditions exist due to dense fog, snow, or other hazardous conditions that may subside, the decision may be made to delay the opening of school for two hours. The procedure used for canceling school will be used when notifying employees and patrons of a delay in the opening of school. There will be no morning Pre-school classes. Classes will begin at 10:30 a.m. at the elementary level, 10:25 a.m. at the middle school level, and 10:20 a.m. at the high school level. Parents should have made pre-arranged plans for their children in the event of a delay or closing.
4. If school is to be dismissed early, the following methods will be utilized:
 - A. If the dismissal decision is made after 9:00 a.m., the following dismissal times will be observed: Elementary schools - 12:50 p.m.; Middle School and High School – 1:10 p.m. Lunch will be served at all buildings if schools are dismissed at these times. There will be no afternoon preschool.
5. Alert Now will be the preferred method of communication.

The following radio and television stations will be notified:

FM RADIO	AM RADIO	TELEVISION STATIONS
WREB 94.3 Greencastle WGRE 91.5 DePauw - Greencastle WVXI 106.3 Crawfordsville WIMC 103.9 Crawfordsville WAXI 104.9 Rockville MIX 100.7 Terre Haute	WCVL 1550 Crawfordsville	WTWO Channel 2 Terre Haute WTTV Channel 4 Indianapolis WRTV Channel 6 Indianapolis WISH Channel 8 Indianapolis WTHR Channel 13 Indianapolis WXIN Channel 59 Indianapolis WTHI Channel 10 Terre Haute WTIU Channel 30 Bloomington

Snow routes will be implemented when necessary. The purpose of snow routes is to make certain the roads buses travel have been plowed and salted. By limiting the number of bus stop locations, the highway department can dedicate their resources and manpower to the roads being traveled. Prior to snow routes being used, parents will be notified through the Alert Now communication system and the corporation website. Snow route locations and pick-up times are found below:

North Putnam Community School Corporation

Snow Emergency Bus Stop Locations

2011-2012

Times are estimates and may need to be adjusted as the snow routes are implemented.

Kila DallaCosta (Bus 1-00) <i>MS/HS</i>	Van Bibber Lake – regular pick up points Regular stops on US Hwy 231 N
Lauri Neeley (Bus #5-05) <i>RD/MS/HS</i>	Intersection of 900 N and 500 W – 6:50 a.m./4:00 p.m. Intersection of 1100 N and 475 W Intersection of 1100 N and 375 W – 7:05 a.m./3:45 p.m. Intersection of 1200 N and 250 E – 7:55 a.m./3:35 p.m.
Joni Young (Bus #7-03) <i>BB/MS/HS</i>	Heritage Lake Club House – 7:05 a.m./4:30 p.m. Intersection of 500 N and 400 E – 7:30 a.m./4:10 p.m. Intersection of 500 N and 300 E – 7:35 a.m./4:00 p.m. Intersection of Washington & Summit Street (town stops) – 7:45 a.m./3:35 p.m.
Amy Winings (Bus #9-05) <i>RD/MS/HS</i>	New Maysville – 7:30 a.m./4:00 p.m. Regular stops on St Rd 236 Regular stops along US 236
Rhodonna New (Bus #10-05) <i>BB/MS/HS</i>	Brick Chapel on 100 W - 7:30 a.m./3:45 p.m. Regular stops on US Hwy 231 N
Judy Sanford (Bus #11-11) <i>BB/MS/HS</i>	Judy's Home - 3789 N CR 500 E – 7:15 a.m./4:00 p.m. Heritage Lake Fire Station – 7:30 a.m./7:45 p.m. Regular stops on 500 N
David Marksberry (Bus #12-08) <i>BB/MS/HS</i>	Intersection of 500 N and 600 E - 7:30 a.m./4:00 p.m. Intersection of 650 N and 475 E - 7:40 a.m./3:50 p.m. Regular stops on US Hwy 36 Intersection of 800 N and 250 E - 7:50 a.m./3:35 p.m.
Barbara Schultz (Bus #13-07) <i>BB</i>	Heritage Lake Fire Station – 7:30 a.m./3:25 p.m. Regular stops on US Hwy 36
Jim Hazelwood (Bus #15-07) <i>BB</i>	Heritage Lake Club House – 7:30 a.m./3:35 p.m. Pizza Den - 7:45 a.m./3:20 p.m.
Pat Inman (Bus #17-12) <i>RD/MS/HS</i>	Co-Alliance on 100 E – 7:05 a.m./4:10 p.m. Intersection of US Hwy 36 and 25 W – 7:10 a.m./4:05 p.m. Intersection of 850 N and US Hwy 231 N – 7:15 a.m./4:00 p.m. Intersection of 900 N and US Hwy 231 N – 7:15 a.m./4:00 p.m. Regular stops on 1000 N Intersection of 1000 N and 235 E (Carpentersville) – 7:45 a.m./3:40 p.m. Intersection of 950 N and 250 E – 7:45 a.m./3:35 p.m. Intersection of 900 N and 250 E – 7:50 a.m./3:35 p.m.

Mary Wilson (Bus #18-08) <i>RD/MS/HS</i>	Intersection of 750 N and 880 W – 6:45 a.m./3:45 p.m. Intersection of 900 N and Morton Road – 7:00 a.m./4:00 p.m. Regular stops on Morton Road Regular stops on US Hwy 36
Michelle Hager (Bus #20-03) <i>MS/HS</i>	Heritage Lake Club House - 7:30 a.m./4:00 p.m. Intersection of US Hwy 36 and Northfield Drive - 7:50 a.m./3:35 p.m.
Sharon Davis (Bus #22-07) <i>BB/MS/HS</i>	Heritage Lake Club House – 7:30 a.m./3:50 p.m. Intersection of 705 N and 725 E (Across from the Church in Groveland – North of US Hwy 36) – 7:50 a.m./4:05 p.m.
Wilson Rosado (Bus #23-07) <i>BB</i>	Heritage Lake Club House – 7:30 a.m./3:30 p.m. Regular stops on 500 N
Lynn Sweet (Bus #24-05) <i>BB/MS/HS</i>	Union Chapel Church – 7:20 a.m./4:00 p.m. Sale Barn at Morton – 7:30 a.m./3:55 p.m. Regular stops on US Hwy 36 Co-Alliance on 100 E – 7:45 a.m./3:40 p.m.
Steve Joyce (Bus #27-08) <i>BB</i>	Heritage Lake Fire Station – 7:30 a.m. / 3:15 p.m.
Brien Willard (Bus #28-03) <i>BB/RD</i>	Van Bibber Lake Regular pick-up points Regular stops on US Hwy 231 N
Jessica Carter (Bus #29-08) <i>MS/HS</i>	Heritage Lake Club House – 7:30 a.m./4:00 p.m. Intersection of US Hwy 36 and 700 E (Old 36) – 7:50 a.m./3:45 p.m.
Melissa Butcher (Bus #30-05) <i>RD/MS/HS</i>	Spear Corp. – off of US Hwy 231 N at Raccoon – 7:00 a.m./4:10 p.m. Intersection of St Rd 236 and 50 E – 7:15 a.m./3:55 p.m. Intersection of 250 E and 1100 N – 7:50 a.m./3:35 p.m.
Brian Scobee (Bus #32-07) <i>RD/MS/HS</i>	Community Building in Russellville – 7:15 a.m./4:15 a.m. (will pull out from the Comm. Bldg. @ 7:30 a.m.) Intersection of St Rd 236 and 650 W – 7 35 a.m./4:10 p.m. Intersection of St Rd 236 and 375 W – 7:40 a.m./4:05 p.m.
Brenda Fish (Bus #33-05) <i>RD/MS/HS</i>	Barnard – South of St Rd 236 on 825 E – 7:30 a.m./4:00 p.m. Regular stops on St Rd 236 Intersection of St Rd 236 and 625 E – 7:40 a.m./3:45 p.m. Intersection of St Rd 236 and 425 E – 7:40 a.m./3:45 p.m. Town stop at Hoosier Bank in Roachdale – 7:45 a.m./3:40 p.m.
Nancy Brock (Bus #34-08) <i>MS/HS</i>	Heritage Lake Fire Station – 7:30 a.m./3:45 p.m. Pizza Den – 7:45 a.m./3:40 p.m.
Penny Rush (Bus #35-11) <i>BB/MS/HS</i>	Union Chapel Church – 7:20 a.m./3:50 p.m. Regular stops in Bainbridge

Jim Shrout (Bus #36-12) <i>MS/HS</i>	Heritage Lake Club House – 7:30 a.m./3:50 p.m. Intersection of US Hwy 36 and 500 E – 7:50 a.m./3:35 p.m. Regular stops on US Hwy 36
Heather Dorsett (Bus 37-12) <i>RD/MS/HS</i>	New Maysville – 7:15 a.m./4:15 p.m. Intersection of 250 E and 1000 N – 7:35 a.m./ Intersection of 250 E and 1100 N – 7:40 a.m./
Judy Neel (Bus #42-05) <i>BB/MS/HS</i>	Brick Chapel on 100 W – 7:30 a.m./4:00 p.m. Intersection of Walnut & Cherry Street in Bainbridge – 7:45 a.m./3:45 p.m. Bainbridge Laundro-Mat – 7:45 a.m./3:45 p.m.

PRE-SCHOOL

40-03	Van Bibber Lake – drop off @ 11:05 a.m. Dairy Bar at US Hwy 231 N and US Hwy 36 – drop off @ 11:15 Pick up Russellville student @ 11:40 a.m. Pick up at Roachdale Elementary School @ 12:05
41-03	Heritage Lake Fire Station – 11:40 a.m. - pull out at 11:50 a.m. 6562 E CR 500 N – 12:00 a.m. Intersection of 575 E and 500 N – 12:05 a.m.

Heritage Lake:

During snow emergencies, when the Administration of North Putnam Community School Corporation has deemed it necessary to use snow routes, there will be two bus stops at Heritage Lake. If you have children at Bainbridge Elementary School and the Middle School or High School and they are assigned to different stops, you may place all of your children on one bus. This is **ONLY** if your children are at different stops. The stops will be at the Heritage Lake Club House and the Heritage Lake Fire Station.

The assigned buses are as follows:

Heritage Lake Club House:

Middle School /High School Buses	Elementary School Buses
#36-12 Jim Shrout	#15-07 Jim Hazelwood
#29-08 Jessica Carter	#23-07 Wilson Rosado
#23-07 Sharon Davis	
#20-03 Michelle Hager	

Heritage Lake Fire Station:

Middle School/High School Buses	Elementary School Buses
#11-11 Judy Sanford	#13-07 Barbara Schultz
#34-08 Nancy Brock	#27-08 Steve Joyce