

**NORTH PUTNAM COMMUNITY SCHOOL CORPORATION
JULY 22, 2010 MINUTES**

The members of the Board of School Trustees of the North Putnam Community School Corporation held their Regular Session meeting on Thursday, July 22, 2010, 7:00 P.M. at North Putnam Community School Corporation, Administration Office, 300 North Washington Street, Bainbridge, Indiana.

Board members present: Andy Beck
 Debra Sillery
 Carl Blau
 Mark Hoke
 Jackie Simpson
 Charlie Boller
 Jon Buser

Board members absent: None

Superintendent present: Mary Sugg Lovejoy, Ph.D.

Assistant to the Superintendent present: Kevin Emsweller

Attorney present: Gene Hostetter

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Andy Beck called the meeting to order at 7:00 P.M. Everyone stood for the Pledge of Allegiance.

II. APPROVAL OF MINUTES

President Beck asked if there were any additions or corrections to the minutes.

Debbie Sillery motioned to approve the following minutes:

June 17, 2010, Regular Session Meeting
June 17, 2010, Executive Session Meeting

Mark Hoke seconded the motion, and it carried with a 7 – 0 vote.

III. INFORMATION REPORTS TO THE BOARD OF SCHOOL TRUSTEES

A. 2010 ISTEP+ Results:

Dr. Mary Sugg Lovejoy and Mr. Kevin Emsweller provided an overview of the Spring 2010 ISTEP + results as compared to the Spring of 2009. Dr. Lovejoy discussed the percentage of students passing ISTEP+ in the areas of English/language Arts, mathematics, social studies, and science.

Ms. Sillery asked if the Math Textbook Adoption Committee were made aware of the ISTEP+ results. Mr. Emsweller noted the committee was made aware of the concerns in Mathematics. Mr. Boller commented that he would like to see the test results broken down geographically. Mr. Emsweller believes Harmony will help with this. Debbie Sillery asked if the corporation could track student progress as they moved from grade level to grade level.

Dr. Lovejoy applauded the efforts of the teachers in the areas that have improved.

B. Budget Preparation Calendar:

Dr. Lovejoy distributed the 2011 budget preparation calendar to Board members for informational purposes only. The School Board meeting scheduled for August 19 has been moved to August 12 to meet the first budget publication deadline of August 19. The meeting will be held at the high school. The second publication deadline is August 26. The School Board meeting scheduled for September 2 will be the public hearing for proposed 2011 budgets, capital projects plan, and the school bus replacement plan. A School Board meeting is scheduled for September 16, 2010.

IV. FINANCIAL REPORT

A. Treasurer's Report [Attached hereto]

B. Approval of Claims:

Claim approvals: 6/23/10 –6/30/10 Voucher Numbers 311-318, 323-325, 1006, 24180-24184
7/01/10 – 7/16/10 Voucher Numbers 233, 24199-224216, 24232-24234, 1-73

During a previous Board meeting, a questioned was raised about outstanding checks from two years ago for the corporation. Dr. Lovejoy confirmed with the corporation treasurer that outstanding checks must be kept for a period of two years. The outstanding checks in question will remain on the corporation fund reports until January 2011.

Charlie Boller asked about suspending trash service during the summer months. Dr. Lovejoy noted that she will check into this and report back.

Debbie Sillery asked if the vouchers to Tim Jackson for services is all of the funds set aside for his consultation fees. Dr. Lovejoy noted that we still have 11 hours left with Mr. Jackson.

C. School Fund Reports [Attached hereto]

Jon Buser motioned to approve all claims above as presented. Jackie Simpson seconded the motion, and it carried with a 7 – 0 vote.

V. CONTRACTS FOR APPROVAL

None

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Consideration of Recommendation to Approve Changes to the 2010-2011 Classified Staff Handbook:

Board members received recommended changes to the 2010-2011 classified staff handbook. One correction noted was that each principal will designate an outside smoking area for adults. The corporation prohibits smoking and/or the use of tobacco products in all school buildings, athletic facilities, and in all school vehicles. This statement will be removed from the handbook. Debbie Sillery commented that she wants to make sure the handbook is enforced. The handbook was approved with changes.

Charlie Boller motioned to approve changes to the 2010-2011 Classified Staff Handbook. Mark Hoke seconded the motion, and it carried by a 7 – 0 vote.

B. Consideration of Recommendation to Approve Changes to the 2010-2011 Bus Drivers' Handbook:

- Board members received recommended changes to the 2010-2011 Bus Drivers' Handbook.

• Dr. Lovejoy noted this change to the handbook would be made. It was asked if bus drivers would sign that they received a copy of the handbook. Dr. Lovejoy commented that each bus driver would sign that they received a copy. The handbook was approved with changes.

Jon Buser motioned to approve changes to the 2010-2011 Bus Drivers' Handbook. Debbie Sillery seconded the motion, and it carried by a 7 – 0 vote.

C. Permission to Implement P.A.W.S. Program at NPHS Beginning in the Fall 2010:

Previously, Jason Chew reported on the Providing Alternative Ways to Succeed (P.A.W.S.) program. This program will provide students with the opportunity to make-up credits by attending classes two evenings a week at NPHS. The PLATO software program will be used by students, and a certified teacher will serve as the resource teacher each evening the P.A.W.S. program is available.

Debbie Sillery motioned to grant permission to implement the P.A.W.S. Program at NPHS. Charlie Boller seconded the motion, and it carried by a 7 – 0 vote.

D. Authorize Gibraltar Architecture Project Schedule and Bid Process:

Jim Thompson, Gibraltar Architectural Firm, provided an overview during Executive Session of the Qualified School Construction Bond project work scheduled and the bid process.

Jon Buser motioned to approve the Gibraltar Architecture Project Schedule and Bid Process. Charlie Boller seconded the motion, and it carried by a 6 – 1 vote (Carl Blau nay).

E. Consideration of Recommendation to Accept Bids for NPCSC Liability Insurance:

North Putnam Community School Corporation's insurance package with Indiana Insurance expires on August 30. Dr. Lovejoy is requesting permission to accept bids for insurance packages.

Debbie Sillery motioned to approve the recommendation to accept bids for liability insurance. Jackie Simpson seconded the motion, and it carried by a 7 – 0 vote.

F. Consideration of Recommendation to Approve Representative to the Roachdale-Franklin Township Library Board:

Debbie Keffer, Director of the Roachdale-Franklin Township Public Library, is recommending Joanne Miller be retained as the representative to the Library Board.

Jackie Simpson motioned to approve the representative to the Library Board. Mark Hoke seconded the motion, and it carried by a 7 – 0 vote.

G. Consideration of Recommendation to Reduce Instructional Assistants from 7.0 hours to 6.0 Hours Per Day:

Dr. Lovejoy is requesting permission to reduce elementary, middle school, and high school instructional assistants by one hour per day. The recommendation does not include instructional assistants who help in getting special education students on and off the buses in the morning and afternoon. The savings to the corporation is approximately \$72,000.

Carl Blau motioned to approve the reduction of instructional assistants one hour per day. Jon Buser seconded the motion, and it carried by a 5 – 2 vote (Charlie Boller and Mark Hoke nay).

H. Bainbridge Elementary School Fundraiser (Discount Cards):

Bainbridge Elementary is requesting permission to conduct a fundraiser during the 2010-2011 school year. The fundraiser will consist of students offering discount cards to parents and extended family members. The cards will sell for \$10 each. The money raised will be used for the students at Bainbridge Elementary.

Jackie Simpson motioned to approve the above fundraiser. Jon Buser seconded the motion, and it carried by a 7 – 0 vote.

I. North Putnam Athletic Fundraisers:

North Putnam Athletics submitted a summary of fundraising for 2010-2011. Fundraisers will be held for football, volleyball, cheerleading, boys’ basketball, wrestling, girls’ basketball, baseball, and softball.

Debbie Sillery motioned to approve the above fundraisers. Jon Buser seconded the motion, and it carried by a 7 – 0 vote.

J. Middle School and High School Band Fundraisers:

The band program submitted a list of fundraisers for 2010-2011.

Jon Buser motioned to approve the above fundraisers. Jackie Simpson seconded the motion, and it carried by a 7 – 0 vote.

VIII. PERSONNEL

1. New Employment – Certified:

| Name | Building | Position | Effective Date | Degree | Years of Experience | Reason for Employment |
|---------------|-----------------|------------------|---------------------------------|-----------------|----------------------------|---|
| Helen Blubaum | NPHS | Site Coordinator | Upon Board Approval 07/22/10 | Master’s Degree | 28 | She will work through the Western Indiana Knoy Learning Center’s credit recovery and academic assistance grant project. |

Charlie Boller asked why the teachers who were laid off were not given the opportunity to apply for the position through Western Indiana Knoy Learning Center. He feels the person being recommended for the position is highly qualified and would do a great job, but didn’t understand why the position wasn’t offered to teachers who were laid off. Dr. Lovejoy noted that she was not a part of this decision. The Board requested that this be tabled. Dr. Lovejoy will check with Mr. Zerkel to see if it was an open application. The position starts when school begins and will be held two nights per week.

Mark Hoke motioned to table the above certified staff. Jon Buser seconded the motion, and it carried by a 7 – 0 vote.

2. New Employment – Certified:

| Name | Building | Position | Effective Date | Degree | Years of Experience | Reason for Employment |
|---------------|-----------------|-----------------|-----------------------------------|--|----------------------------|------------------------------|
| Linda Keuneke | NPHS | Math Teacher | Upon Board Approval 07/22/2010 | Master of Arts in Teaching, Math Education | 9 | Replaces Doreen Muncy |

Carl Blau asked about it costing less money to hire a teacher right out of college. Dr. Lovejoy noted that we received a large pool of candidates. Ms. Keuneke is very skilled, has a lot of experience, and is an excellent choice for this position.

Debbie Sillery motioned to approve the above certified staff. Jon Buser seconded the motion, and it carried by a 6 – 1 vote (Carl Blau nay).

3. *New Employment – Classified:*

| Name | Building | Position | Effective Date | Reason for Employment |
|-------------|-----------------|----------------------|---------------------------------|------------------------------|
| Stacey Bean | NPHS | Treasurer/Health Aid | Upon Board Approval 07/22/10 | Replaces Dave Weaver |
| Robin Smith | NPMS | Cafeteria Manager | Upon Board Approval 07/22/10 | Replaces Glenda Jackson |

Debbie Sillery motioned to approve the above classified staff. Jon Buser seconded the motion, and it carried by a 5 – 1 – 1 vote (Charlie Boller nay and Jackie Simpson abstained).

4. *Retirement – Classified:*

| Name | Building | Position | Effective Date |
|----------------|-----------------|-----------------|-----------------------|
| Judith Skinner | Transportation | Bus Driver | 06/30/2010 |

Debbie Sillery motioned to approve the above classified staff. Mark Hoke seconded the motion, and it carried by a 7 – 0 vote.

5. *New Employment – Extra-Curricular:*

| Name | Building | Position | Effective Date | Reason for Employment |
|----------------|-----------------|--|---|---|
| Taylor Alles | NPHS | HS JV Volleyball Coach | Effective for the 2010-2011 Winter Season | She would be the assistant volleyball coach for the HS. |
| Dan Anticho | NPMS | Assistant Football Coach (Volunteer) | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis. |
| Benny Ault | NPHS | Assistant Wrestling Coach (Volunteer) | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis. |
| Greg Barrett | NPHS | HS Head Football Coach | Effective for the 2010-2011 Winter Season | He would be the head football coach for the HS. |
| Bob Bowman | NPHS | HS Assistant Girls' Basketball Coach (Volunteer) | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis. |
| Jim Brothers | NPHS | HS Head Girls' Basketball Coach | Effective for the 2010-2011 Winter Season | He would be the head basketball coach for the HS. |
| Myra Cox | NPHS | HS Head Cheerleading Coach | Effective for the 2010-2011 Winter Season | She would be the head coach for HS cheerleading. |
| Jim Crosley | NPHS | Assistant Football Coach (Volunteer) | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis. |
| Ross Dahlstrom | NPHS | Assistant Football Coach (Volunteer) | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis. |
| Brandi Dickson | NPMS | 8 th Grade Head Volleyball Coach | Effective for the 2010-2011 Winter Season | She would be the head volleyball coach for 8 th grade. |
| Kyle Everts | NPMS | Assistant Football Coach | Effective for the 2010-2011 Winter | He would be working on a volunteer basis. |

| | | | | |
|--|--|-------------|--------|--|
| | | (Volunteer) | Season | |
|--|--|-------------|--------|--|

| Name | Building | Position | Effective Date | Reason for Employment |
|-------------------|-----------------|--|--|---|
| Ed Foltz | NPHS | Assistant Wrestling Coach (Volunteer) | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis. |
| Dan Fouts | NPHS | HS 1 st Assistant Football Coach | Effective for the 2010-2011 Winter Season | He would be the 1 st assistant coach for the HS. |
| Craig Franklin | NPMS | 8 th Grade Head Boys' Basketball Coach | Effective for the 2010-2011 Winter Season | He would be the head basketball coach for the 8 th grade. |
| Willie Gaskins | NPHS | HS Head Girls' Soccer Coach | Effective for the 2010-2011 Winter Season | He would be the head coach for HS girls' soccer. |
| Tony Grey | NPMS | MS Assistant Football Coach – 7 th Grade Head Football Coach – Boys' Head Track Coach | Effective for the 2010-2011 Winter/Spring Season | He would be the MS assistant football coach, 7 th grade head football coach, and boys' head track coach. |
| Emily Himes | NPHS | Band Staff for Summer | Effective for the 2010 Summer | He would be assisting with summer band. |
| Brandi Holtze | NPMS | Head Cheerleading Coach | Effective for the 2010-2011 Winter Season | She would be the head coach for MS cheerleading. |
| Mark Kays | NPHS | Band Staff for Summer | Effective for the 2010 Summer | He would be assisting with summer band. |
| Ken Kerns | NPHS | Assistant Football Coach (Volunteer) – Head Wrestling Coach | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis for football and serve as the wrestling head coach for the HS. |
| Joannie Knapp | NPHS | HS Assistant Girls' Basketball Coach (Volunteer) | Effective for the 2010-2011 Winter Season | She would be working on a volunteer basis. |
| Jeff Kochert | NPMS | Assistant Football Coach (Volunteer) | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis. |
| Kevin Lutes | NPHS | HS Head Cross-Country Coach (Boys and Girls) | Effective for the 2010-2011 Winter Season | He would be the head coach for HS boys' and girls' cross-country. |
| Nathan Martindale | NPHS | HS Head Boys' Basketball Coach | Effective for the 2010-2011 Winter Season | He would be the head boys' basketball coach for the HS. |
| Ashley Moeller | NPHS | HS Assistant Cheerleading Coach (Volunteer) | Effective for the 2010-2011 Winter Season | She would be working on a volunteer basis. |
| David Moeller | NPHS | HS Head Boys' Soccer Coach | Effective for the 2010-2011 Winter Season | He would be the head coach for HS boys' soccer. |
| Linda Patrick | NPHS | HS Head Girls' Golf Coach | Effective for the 2010-2011 Spring | She would be the girls' head coach for golf. |

| Name | Building | Position | Season Effective Date | Reason for Employment |
|-------------------|-----------------|---|--|--|
| Ron Price | NPMS | MS Head Football Coach – 8 th Grade Head Coach | Effective for the 2010-2011 Winter Season | He would be the head football coach for the middle school and 8 th grade. |
| Ron Richardson | NPMS | 7 th Grade Head Boys' Basketball Coach | Effective for the 2010-2011 Winter Season | He would be the head basketball coach for the 7 th grade. |
| Amber Russell | NPMS | 7 th Grade Head Volleyball Coach | Effective for the 2010-2011 Winter Season | She would be the head volleyball coach for 7 th grade. |
| Jill Schreiber | NPHS | HS Head Volleyball Coach | Effective for the 2010-2011 Winter Season | She would be the head volleyball coach for the HS. |
| Fred Shorter | NPMS | Assistant Football Coach (Volunteer) | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis. |
| Mark Smith | NPHS | Assistant Football Coach (Volunteer) | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis. |
| Jim Spencer | NPHS | Assistant Football Coach (Volunteer) | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis. |
| Kristi Straziscar | NPMS | Assistant Cheerleading Coach (Volunteer) | Effective for the 2010-2011 Winter Season | She would be working on a volunteer basis. |
| Susan Trent | NPMS | MS Head Cross-Country Coach (Boys and Girls) | Effective for the 2010-2011 Winter/Spring Season | She would be the head cross-country coach for the boys and girls. |
| Dan Vukovits | NPHS | Assistant Football Coach (Volunteer) | Effective for the 2010-2011 Winter Season | He would be working on a volunteer basis. |
| Adam Windmiller | NPHS | HS 1 st Assistant Girls' Basketball Coach | Effective for the 2010-2011 Winter Season | He would be the 1 st assistant girls' basketball coach for the HS. |

Andy Beck asked is the Board wanted to vote on extra-curricular staff individually or as a group. Debbie Sillery requested tabling the staff until the next Board meeting. Carl Blau asked which coaches would be paid. Dr. Lovejoy noted that we are only paying for Head Coaches. The Athletic Department will pay for the others. This will save the corporation \$30,000. The Board decided not to table the staff. The Board voted on extra-curricular staff as a group. Debbie Sillery commented that staff recommendations need to come to the Board before the person starts the position. These should be approved by the Board before the position begins.

Carl Blau motioned to approve the above extra-curricular staff. Jon Buser seconded the motion, and it carried with a 4 – 3 vote (Charlie Boller, Mark Hoke, and Andy Beck nay).

IX. ITEMS FROM SCHOOL BOARD MEMBERS

Debbie Sillery wished good luck to all the North Putnam students who will be participating in the 4-H Fair this year. She also wanted to commend the staff for all the hard work being completed in each building over the summer.

X. ITEMS AFTER 4:00 P.M. – July 22, 2010

A. Media/Technology Specialist:

The Board of School Trustees approved the posting of the Media/Technology Specialist position at the June 17 Board meeting. The position was posted internally and externally. Interviews for the Media/Technology Specialist position were conducted on July 9. Mr. Emsweller and an administrator from each building interviewed three candidates. Dr. Lovejoy interviewed the recommendation from the committee and is recommending the hiring of Paul Stinemetz.

Carl Blau motioned to approve Media/Technology Specialist. Debbie Sillery seconded the motion, and it carried with a 5 – 2 vote (Charlie Boller and Mark Hoke nay).

XI. COMMENTS FROM THE COMMUNITY

The corporation was approached about the local baseball/softball league doing some remodeling of the structures currently located at the ball fields at Bainbridge Elementary. Mr. Schmidt talked with Mr. Emsweller about the remodeling project, which will include tearing down concession stands and bathrooms and building new ones. Mr. Schmidt noted that donations will pay for all of the renovations. Mr. Schmidt has talked to Jason Hartman, Town of Bainbridge, and Arnold Caldwell to make sure they are following codes. Carl Blau asked if the Board could get a written request for the project. Mr. Schmidt will get a request to the Board. Gene Hostetter requested a list of everyone who donated to this project. Dr. Lovejoy commented that this is just one of the things that makes this community so special, and she wanted to thank everyone for their donations.

XII. ADJOURNMENT

There being no further business to come before the Board, Jon Buser moved for adjournment of the meeting. Mark Hoke seconded the motion, and it carried with a 7 – 0 vote.

Andrew Beck, President

Jon Buser, Member

Debra Sillery, Vice-President

Mark Hoke, Member

Charlie Boller, Secretary

Jacquelyn Simpson, Member

Carl Blau, Member