

NORTH PUTNAM COMMUNITY SCHOOL CORPORATION
MARCH 17, 2011 MINUTES

The members of the Board of School Trustees of the North Putnam Community School Corporation held their Regular Session meeting on Thursday, March 17, 2011, 7:00 P.M. at North Putnam Community School Corporation, Administration Office, 300 North Washington Street, Bainbridge, Indiana.

Board members present: Charlie Boller
Mark Hoke
Jackie Simpson
Travis Lambermont
John Hays
Oliver Haste

Board members absent: Debra Sillery

Superintendent present: Mary Sugg Lovejoy, Ph.D.

Assistant to the Superintendent absent: Kevin Emsweller

Attorney present: Gene Hostetter

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Charlie Boller called the meeting to order at 7:00 P.M. Everyone stood for the Pledge of Allegiance.

Dr. Lovejoy began the meeting by recognizing gold medal winners at the District and Indiana State School Music Association Vocal Solo and Ensemble Competition. Taylor Badten and Hannah Zehner were gold medal recipients. Cadet Guard members Cassie Clark, Elizabeth Alford, Sierra Graham, Faythe Schultz, Emily Harrington, Maddie DeLattre, Paige Higgins, and Jenna Gaddis were also recognized for receiving a gold rating at State Finals. The students should be very proud of their accomplishments. Dr. Lovejoy wanted to thank John Pinson and Kelly Thomas for their hard work. Dr. Lovejoy attended the choral and band competition performance on February 11, she is very proud of the students.

Dr. Lovejoy presented a certificate to Scott Spencer, Principal at Roachdale Elementary, for receiving a four-star rating from the Indiana Department of Education. Roachdale Elementary scored in the top 25 percent of all schools in Indiana. Congratulations to the staff and students for all their hard work and dedication to excellence.

II. APPROVAL OF MINUTES

President Charlie Boller asked if there were any additions or corrections to the minutes.

Ollie Haste motioned to approve the following minutes:

February 17, 2011, Executive Session
February 17, 2011, Regular Session

Travis Lambermont seconded the motion, and it carried with a 6 – 0 vote.

III. INFORMATION REPORTS TO THE BOARD OF SCHOOL TRUSTEES

A. Olweus Program Overview – School Counselors:

Dr. Lovejoy asked the counselors from each of the schools to provide a presentation on the Olweus Bullying Prevention Program. Each school has been working to teach students about anti-bullying. Dr. Lovejoy noted that each school added its own personality to the Olweus Bullying Prevention Kick-off Events. Tyler Egli, Counselor at North Putnam High School, stated the components of the Olweus Bullying Prevention Program are school, classroom, community, and individual. All school staff has been trained in bullying prevention including the cafeteria staff, bus drivers, and teachers. The Olweus Program has been in existence for 35 years and is the only research-based program available to schools. Lauren Alspaugh, Counselor at North Putnam High School, provided an overview on their kick-off activities. The high school planned many activities to teach students about anti-bullying. All students were surveyed and asked where bullying occurs the most frequently at school. According to the survey results, fifty-four percent of bullying occurs in the hallways, thirty-nine percent occurs at lunch, and twenty-three percent occurs on the bus. Olweus training for students takes place weekly.

Kirstie McClamroch, Counselor at Bainbridge Elementary School, discussed the Olweus Bullying Prevention Program at Bainbridge Elementary. Their slogan is “Don’t Stand By, Stand Up Against Bullying”. The focus is on everyone taking responsibility. Class meetings are held every Wednesday. These meetings provide students with the opportunity to discuss topics of concern. There is a reporting system in place at the school. Students can complete a “concern” form, and the form remains confidential.

Dan McMurtry, Counselor, discussed the Olweus Bullying Prevention Program at Roachdale Elementary. They had kick-off events similar to Bainbridge Elementary. Their slogan is “Be Our Hero”. Students are making brochures and flip charts on bullying prevention for parents who cannot attend parent meetings. Mr. McMurtry shared a video with the Board and community students at Roachdale Elementary had created.

Andy Cottingham, Counselor, discussed the Olweus Bullying Prevention Program at North Putnam Middle School. He reviewed the four core values of the Olweus Bully Program; 1) we will not bully others 2) we will try to help students who are bullied 3) we will try to include students who are left out, and 4) we will report any bullying. The middle school provided activities similar to the elementary and high school.

Dr. Lovejoy thanked the counselors and teachers for implementing the program. Charlie Boller commended everyone involved because this was such a large undertaking.

B. Report on ISBA Seminar, February 18, 2011:

Mark Hoke provided an overview of the ISBA workshop he attended on February 18.

IV. FINANCIAL REPORT

A. Treasurer’s Report [Attached hereto]

John Hays motioned to approve the treasurer’s report as presented. Travis Lambermont seconded the motion, and it carried with a 6 – 0 vote.

B. Approval of Claims:

Claim approvals: 03/01/11 –03/17/11 Voucher Numbers 1-83, 25294-25300

Mark Hoke motioned to approve above claims as presented. Jackie Simpson seconded the motion, and it carried with a 6 – 0 vote.

C. School Fund Reports [Attached hereto]

Mark Hoke motioned to approve above school fund reports as presented. Travis Lambermont seconded the motion, and it carried with a 6 – 0 vote.

D. Consideration of Purchase Order #5995 – CISCO Integrity Network Solutions

Dr. Lovejoy stated that she has mentioned to the Board on numerous occasions the technology needs within the corporation. The infrastructure switches need to be replaced and will cost \$41,546. All fifth and eighth grade students will be taking the ISTEP+ testing online and the switches are crucial to the infrastructure working effectively.

Mark Hoke motioned to approve the above infrastructure switches. Jackie Simpson seconded the motion, and it carried by a 4 – 2 vote (John Hays and Oliver Haste nay).

V. **CONTRACTS FOR APPROVAL**

None

VI. **OLD BUSINESS**

None

VII. **NEW BUSINESS**

A. Recommendation to Approve the 2011-2012 Corporation Calendar:

Board members received a copy of the corporation calendar for approval for the 2011-2012 school year. Members of NPCTA Discussion Council, Kevin Emsweller, Terry Tippin, and Dr. Lovejoy met to revise the calendar. At the request of parents, the corporation surveyed parents about moving spring break to the last week in March. Almost 70 percent of parents were in favor of moving the break to the last week in March. Parent/teacher conferences have been added to the calendar. A graduation date of June 2, 2012 has been added to the calendar.

Jackie Simpson motioned to approve the 2011-2012 corporation calendar. John Hays seconded the motion, and it carried by a 5 – 1 vote (Mark Hoke nay).

B. Recommendation to Approve Early Dismissal Days on October 28, 2011 and November 23, 2011:

Due to parent/teacher conferences, the Discussion Council decided on two early dismissal days. Students will be released at 1:00 p.m. on October 28 and November 23.

Jackie Simpson motioned to approve the above early dismissal days. Mark Hoke seconded the motion, and it carried with a 4 – 2 vote (Travis Lambermont and Oliver Haste nay).

C. First Reading of School Board Policy #6415 Use of Seclusion Timeout and Physical Restraints:

Dr. Lovejoy noted that school corporations are required to have a Use of Seclusion Timeout and Physical Restraint Policy in place by July 1, 2011. Revisions have been made to the policy.

D. Republic Services of Western Indiana-Refuse and Recycling Information:

The Board received information on quotes for refuse pickup and recycling from Republic Services of Western Indiana.

E. Recommendation to Approve Facility Use Request, North Putnam Youth Baseball League:

The North Putnam Youth Baseball League is requesting the use of the baseball diamonds at Roachdale Elementary for the Youth Baseball League.

Oliver Haste motioned to approve the above facility use request. John Hays seconded the motion, and it carried with a 6 – 0 vote.

F. Permission to Move Forward in Planning 2011 Middle School and High School Summer School Program:

Plans have been made for this year's summer school program. The following programs will be provided for the summer: Supervised Agriculture, Summer Band, Credit Recovery, Online Courses, and Middle School

Language Arts and Mathematics Classes. The Summer Band Program is funded 100 percent through the summer school grant application monies. Driver's Education will not be offered this summer. The high school will provide students and parents with a list of driver's education programs available in the area.

Mark Hoke motioned to approve the above summer school program. Travis Lambermont seconded the motion, and it carried with a 6 – 0 vote.

- G. Recommendation to Grant Permission for School Nutrition Association Annual Convention:
Debbie Carrico is requesting permission to attend the School Nutrition Association's National Convention on July 10, 11, 12, and 13 in Nashville, Tennessee. The expenses are paid out of the cafeteria fund. Board members felt the hotel stay may be a little high. Dr. Lovejoy will check with Debbie Carrico on the hotel rate.

Mark Hoke motioned to approve the above trip to the SNA Annual Convention subject to additional information being gathered about less expensive hotels in the area per Dr. Lovejoy. Jackie Simpson seconded the motion, and it carried with a 6 – 0 vote.

VIII. PERSONNEL

A. Personnel

1. Medical Leave – Certified:

Name	Building	Position	Effective Date	Reason for Leave
Ron Price	NPMS	Teacher	3/14/11 thru 3/25/11 He will work half days March 28, 29, 30, 31, and April 1	Medical Leave

Jackie Simpson motioned to approve the above medical leave-certified. Mark Hoke seconded the motion, and it carried by a 6 – 0 vote.

2. New Employment – Certified:

Name	Building	Position	Effective Date	Degree	Years of Experience	Reason for Employment
Kami Hackleman	Roachdale	5 th Grade Teacher	Upon Board Approval 3/17/2011	Elementary/ Elementary Intermediate/ Preschool	0	Covering medical leave for Lisa Leonard

Travis Lambermont motioned to approve the above new employment-certified. Jackie Simpson seconded the motion, and it carried by a 6 – 0 vote.

3. Resignation – Certified:

Name	Building	Position	Effective Date
Greg Barrett	NPHS	Certified Teacher/Head Football Coach	3/3/2011
Jason Sims	NPHS	Athletic Director	3/11/2011

Mark Hoke motioned to approve the above resignation-certified. Oliver Haste seconded the motion, and it carried by a 6 – 0 vote.

4. Medical Leave – Classified:

Name	Building	Position	Effective Date	Reason for Leave
Sue Inman	Bainbridge	Custodian	Indefinite Medical Leave	Medical Leave

Mark Hoke motioned to approve the above medical leave-classified. John Hays seconded the motion, and it carried by a 6 – 0 vote.

5. *New Employment – Classified:*

Name	Building	Position	Effective Date	Reason for Employment
Stacey Bean	Central Office	Assistant Treasurer	3/18/2011	Replaces Megan Asbell
Rachel Cloncs	NPMS	Custodian-2 nd Shift	Upon Board Approval 3/17/2011	She will replace Dennis Shepard
Kaley Garrison	Roachdale	Media Center Instructional Asst.	Upon Board Approval 3/17/2011	Media Center/Computer Lab Instructional Assistant

President Charlie Boller asked what would be done with the treasurer position at the high school. The high school treasurer and the corporation assistant treasurer position will be filled by Stacy Bean on a trial basis. This will eliminate one position.

Mark Hoke motioned to approve the above new employment-classified. Jackie Simpson seconded the motion, and it carried by a 4 – 2 vote (John Hays and Oliver Haste nay).

6. *New Employment – ECA:*

Name	Building	Position	Effective Date	Reason for Employment
Linda Jones	Roachdale	Math Bowl Sponsor	Upon Board Approval 3/17/2011	She will sponsor the Math Bowl

Mark Hoke motioned to approve the above new employment-ECA. John Hays seconded the motion, and it carried by a 6 – 0 vote.

7. *New Employment – Athletics:*

Name	Building	Position	Effective Date	Reason for Employment
Jim Crosley	NPHS	Football/Strength & Conditioning Coach (Volunteer)	Upon Board Approval 3/17/2011	He will coach football/strength & conditioning.
Kenny Kerns	NPHS	Football/Strength & Conditioning Coach (Volunteer)	Upon Board Approval 3/17/2011	He will coach football/strength & conditioning.
Lonnie Lawhorn	NPHS	Football/Strength & Conditioning Coach (Volunteer)	Upon Board Approval 3/17/2011	He will coach football/strength & conditioning.
Mark Smith	NPHS	Football/Strength & Conditioning Coach (Volunteer)	Upon Board Approval 3/17/2011	He will coach football/strength & conditioning.

Mark Hoke motioned to approve the above new employment-athletics. Oliver Haste seconded the motion, and it carried by a 6 – 0 vote.

IX. ITEMS FROM SCHOOL BOARD MEMBERS

President Charlie Boller requested that the Board review the Facility Use Policy. Dr. Lovejoy noted we are working to offer swim lessons and public swim days.

President Charlie Boller noted that the high school and middle school are currently using the Town of Roachdale for utilities. The Town of Bainbridge utilities run in front of the high school and middle school. He wanted to know if there would be any savings by using the Town of Bainbridge for these utilities.

X. ITEMS AFTER 4:00 P.M. – March 17, 2011

A. Personnel

1. Retirement – Certified:

Name	Building	Position	Effective Date
Phil Myers	NPHS	Teacher	Conclusion of 2010-2011 School Year

Mark Hoke motioned to approve the above retirement-certified. Travis Lambermont seconded the motion, and it carried by a 6 – 0 vote.

2. New Employment – Athletics:

Name	Building	Position	Effective Date	Reason for Employment
Kevin Green	NPHS	Assistant Baseball Coach (Volunteer)	Effective for the 2010-2011 Spring Season	He will assist the high school baseball team.
Lonnie Lawhorn	NPHS	Assistant Baseball Coach (Volunteer)	Effective for the 2010-2011 Spring Season	He will assist the high school baseball team.
Fred Shorter	NPHS	Assistant Boys' Track Coach (Volunteer)	Effective for the 2010-2011 Spring Season	He will assist the boys' track team.
Shawn Straziscar	NPHS	Assistant Baseball Coach (Volunteer)	Effective for the 2010-2011 Spring Season	He will assist the high school baseball team.

Mark Hoke motioned to approve the above new employment-athletics. Oliver Haste seconded the motion, and it carried by a 6 – 0 vote.

XI. COMMENTS FROM THE COMMUNITY

One of the patrons wanted to get confirmation from the Board about the State Championship rings for the football team. Dr. Lovejoy received a call from a concerned parent about the many rumors surrounding the purchase of the rings. Dr. Lovejoy noted that at a dinner prior to the State Championship, the football team was promised rings at no charge. The rings were to be paid for through two sources: donations and athletic funds. The Athletic Department did not raise enough money from donations and athletic funds. A letter was sent from Mr. Zerkel stating that if anyone would like to donate money to assist with the cost of rings, they were welcome to do so, but it will not be required. The Board and Dr. Lovejoy have just been made aware of the situation and want to dispel any rumors in the community. The rings will be paid for and will not be the responsibility of the players or parents. The parents have given their support, time and personal donations to the football program and will not be asked to pay for the rings.

The job posting for teacher/head football coach has been posted and closes March 18, 2011. A committee comprised of Alan Zerkel, Jason Chew, Dan Fouts, Nathan Martindale, Ron Price, Mark Hoke, Travis Lambermont, and Tony Bryan will be handling the interviews for this position. The first interview is scheduled for March 28. The committee's recommendation will be brought to the Board.

Another patron asked for more clarity on the high school athletic department funding as it relates to sectional games. Jason Chew noted that once we made it past the sectional game, the school made no additional money. The money goes directly to the IHSAA. Gate money collected for games goes into the Athletic Department General Fund, and it is used to pay for what is needed in any sport. State Championship tickets were offered in advance with a one dollar going to the school corporation. This was not paid to the corporation, but instead was subtracted from the bill when IHSAA was paid. Dr. Lovejoy will conduct an audit of the athletic department funds.

XII. ADJOURNMENT

There being no further business to come before the Board, Mark Hoke moved for adjournment of the meeting. Jackie Simpson seconded the motion, and it carried with a 6 – 0 vote.

Charlie Boller, President

Travis Lambermont, Member

Debra Sillery, Vice-President

John Hays, Member

Jackie Simpson, Secretary

Oliver Haste, Member

Mark Hoke, Member