

**NORTH PUTNAM COMMUNITY SCHOOL CORPORATION  
FEBRUARY 18, 2010 MINUTES**

The members of the Board of School Trustees of the North Putnam Community School Corporation held their Regular Session meeting on Thursday, February 18, 2010, 7:00 P.M. at North Putnam Community School Corporation, Administration Office, 300 North Washington Street, Bainbridge, Indiana.

Board members present:                    Andy Beck  
   Debbie Sillery  
   Charlie Boller  
   Carl Blau  
   Mark Hoke  
   Jon Buser

Board members absent:                    None

Superintendent present:                 Mary Sugg Lovejoy, Ph.D.

Assistant to the Superintendent present:    Kevin Emsweller

Attorney present:                         Gene Hostetter

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Due to the large number of people in attendance, the meeting was moved to the high school auditorium. President Andy Beck called the meeting to order at 7:10 P.M. Everyone stood for the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

President Andy Beck asked if there were any additions or corrections to the minutes.

Debbie Sillery motioned to approve the following minutes:

- January 20, 2010, Board Work Session
- January 21, 2010, Regular Session Meeting
- January 21, 2010, Executive Session Meeting
- February 4, 2010, Board Work Session

Charlie Boller seconded the motion, and it carried with a 6 – 0 vote.

**III. COMMENTS FROM THE COMMUNITY**

President Beck asked for comments from the community and noted that agenda items and personnel could not be discussed. There were no comments from the community.

**IV. INFORMATION REPORTS TO THE BOARD OF SCHOOL TRUSTEES**

**A. Turn Around School Announced:**

The North Putnam Middle School completed an application in November to the Indiana Department of Education’s No Excuses University. NPMS has been selected to be 1 of 20 schools in Indiana to be a part of the No Excuses University. No Excuses University is a network of elementary, middle, and junior high schools across the United States. The schools actively promote a comprehensive model of college readiness to all students the moment they begin elementary school. The six core principles are culture of universal achievement, collaboration, standards alignment, assessment, data analysis, and interventions. Each member

of the North Putnam Community School Corporation Administrative Team received a copy of the book, *Turn Around Schools, Creating Cultures of Universal Achievement*. The Administrative Team will begin discussing the book at the next Administrative Team meeting on February 17, 2010. This is a great opportunity for the North Putnam Community School Corporation.

B. 6 + 1 Writing Traits Training:

Beginning in April, NPCSC will train its elementary, middle school, and high school teachers in using the 6 + 1 Writing Traits Program. North Putnam wants to provide teachers with the tools needed for writing instruction. The 6 + 1 Writing Traits Model gives students and teachers a common language for writing, helps students become familiar with the characteristics of good writing, and provides a foundation that teachers can use to communicate effectively with students.

C. Sodexo Education:

Sodexo Education contracts with school corporations to provide custodial and cleaning services. Dr. Lovejoy met with Brad Lozier, Sodexo Education, on February 5, 2010, to discuss their services. Dr. Lovejoy has asked Mr. Lozier to provide a cost analysis of the savings to North Putnam Community School Corporation if we were to contract with them on our custodial services. Custodial staff with the Corporation would not lose their current positions, but would work under Sodexo Education. Sodexo Education purchases all custodial supplies and trains staff on time-saving techniques that would lower costs without impacting quality.

D. School Board Posting:

Dale McGaughey resigned from the Board of School Trustees effective February 4, 2010. The Board of School Trustees is seeking applications to fill this position through the remainder of the term. The term for this position expires on December 31, 2012. The position has been published in the Banner Graphic and posted on the North Putnam Community School Corporation web site. Applicants must submit a letter of interest outlining special qualifications and a resume. Board candidates must be a registered voter, 21 years of age, and lived in Russell Township for at least one year. Board candidates cannot be a teacher or non-certified employee of the North Putnam Community School Corporation. All questions regarding the position can be directed to Andy Beck, School Board President. The Board wishes to appoint a person at the March 18<sup>th</sup> Board meeting.

**V. FINANCIAL REPORT**

A. Treasurer's Report [Attached hereto]

Jon Buser motioned to approve the claims as presented. Debbie Sillery seconded the motion, and it carried with a 6 – 0 vote.

B. Approval of Claims:

Claim approvals: 12/15/09 –12/31/09 Voucher Numbers 199-203, 223-233, 23292-23294, 23307-23309  
01/01/10 – 01/21/10 Voucher Numbers 23310-23321, 23342-23344, 1-109

Jon Buser motioned to approve the claims as presented. Debbie Sillery seconded the motion, and it carried with a 6 – 0 vote.

C. School Fund Reports [Attached hereto]

Jon Buser motioned to approve the claims as presented. Debbie Sillery seconded the motion, and it carried with a 6 – 0 vote.

## **VI. CONTRACTS FOR APPROVAL**

### **A. John Moriarty:**

Charlie Boller asked if Gene Hostetter, Corporation Attorney, had reviewed the contract information. Gene Hostetter has reviewed the information and agrees with moving forward.

Charlie Boller motioned to retain John Moriarty's legal services. Carl Blau seconded the motion, and it carried by a 6 – 0 vote.

## **VII. OLD BUSINESS**

None

## **VIII. NEW BUSINESS**

### **A. Reduction in Force:**

Dr. Lovejoy is requesting permission for Reduction in Force of 17 teaching positions. Reduction in Force letters will be hand-delivered to teaching staff. A Reduction in Force letter does not necessarily mean a person will lose their position. Dr. Lovejoy will be sending a letter to all teachers extending the retirement deadline from December 1 to April 1. If we have teachers who decide to retire, we could possibly call back some of the teachers who receive Reduction in Force letters.

Dr. Lovejoy noted that the pool will not be closed.

Debbie Sillery motioned to grant permission for Reduction in Force. Carl Blau seconded the motion, and it carried by a 5 – 1 vote (Mark Hoke abstained).

### **B. First Reading of Board Policy #9600 Facility Use – Revised:**

Dr. Lovejoy is asking the Board to approve the first reading of the revised Board Policy #9600 Facility-Use. Each Board member received a copy of the revised Facility-Use Policy. The Facility-Use Committee comprised of Alan Zerkel, Terry Tippin, Scott Spencer, Debbie Sillery, and Dr. Lovejoy has been meeting over the last several months to review and discuss the Facility-Use Policy. The Committee outlined the conditions under which leagues, service organizations, and groups can use the North Putnam Community School Corporation facilities. Within the revised policy, the term "League Status" is used. League Status is defined as local youth organizations and programs that encourage the development of young athletes. League Status can only be granted by the Superintendent. Groups under League Status are exempt from paying rental fees, but are expected to pay the cost of utilities and make a yearly contribution to the School Corporation.

Mark Hoke motioned to approve the revised Board Policy #9600 Facility-Use. Jon Buser seconded the motion, and it carried by a 5 – 1 vote (Charlie Boller nay).

### **C. Permission for Advanced Physical Strength and Conditioning Class Fundraiser:**

The Advanced Physical Strength and Conditioning class is requesting permission to sell shirts. Proceeds from the fundraiser will be used to purchase materials for the class and weight room.

Jon Buser motioned to grant permission for the above class fundraiser. Debbie Sillery seconded the motion, and it carried by a 6 – 0 vote.

**IX. PERSONNEL**

A. Non-Certified Staff:

*1. New Employment – Classified:*

Name	Building	Position	Effective Date	Hours Per Day	Reason for Employment
Stephanie Myers	NPMS	Cafeteria	Upon Board Approval	3.5	To replace Paula Batchelor
Barbara Schultz	NPMS	Cafeteria	Upon Board Approval	3.5	To replace Melody Fulwider

Debbie Sillery motioned to approve the above non-certified personnel. Jon Buser seconded the motion, and it carried with a 6 – 0 vote.

*1. Resignation – Board of School Trustees:*

Name	Building	Position	Effective Date
Dale McGaughey	N/A	Board Member	02/04/2010

The Board expressed their appreciation to Mr. Dale McGaughey for his 17 years of service on the Board. Mr. McGaughey’s support and dedication to the Corporation and the community were commended.

Charlie Boller motioned to approve the above resignation. Jon Buser seconded the motion, and it carried with a 5 - 1 vote (Carl Blau abstained).

**X. ITEMS FROM SCHOOL BOARD MEMBERS**

North Putnam High School has been trying to find ways to keep students more involved and successful in high school. NPHS wants all students to find success and reach their goals for post secondary education. The recently published 2009 graduation rates for NPHS indicated improvement. On January 27, everyone was invited to a Community Forum to discuss factors that contribute to the dropout rate. The next NPHS Community Forum is scheduled for February 24, 2010. The meetings are open to the community.

The Board thanked the community for attending the Board Work Session on February 4, 2010. The Board appreciated the input from the community regarding budget cuts, reduction in force, and strategies.

**XI. ITEMS AFTER 4:00 P.M. – February 18, 2010**

A. ISBA Spring Region Meetings:  
The 2010 ISBA Spring Region meeting will be held on March 17, 2010, in Terre Haute, Indiana. Dr. Lovejoy asked that the Board members put their name on the registration form if they are able to attend.

**XII. ADJOURNMENT**

There being no further business to come before the Board, Jon Buser moved for adjournment of the meeting. Debbie Sillery seconded the motion, and it carried with a 6 – 0 vote.

<i>Andrew Beck, President</i>	<i>Jon Buser, Member</i>
<i>Debbie Sillery, Vice-President</i>	<i>Mark Hoke, Member</i>
<i>Charlie Boller, Secretary</i>	

