

**NORTH PUTNAM COMMUNITY SCHOOL CORPORATION
SEPTEMBER 16, 2010 MINUTES**

The members of the Board of School Trustees of the North Putnam Community School Corporation held their Regular Session meeting on Thursday, September 16, 2010, 7:00 P.M. at North Putnam Community School Corporation, Administration Office, 300 North Washington Street, Bainbridge, Indiana.

Board members present: Andy Beck
 Debra Sillery
 Carl Blau
 Mark Hoke
 Jackie Simpson
 Charlie Boller

Board members absent: Jon Buser

Superintendent present: Mary Sugg Lovejoy, Ph.D.

Assistant to the Superintendent present: Kevin Emsweller

Attorney present: Gene Hostetter

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Andy Beck called the meeting to order at 7:03 P.M. Everyone stood for the Pledge of Allegiance.

Dr. Lovejoy distributed student achievement awards to outstanding art students. Art awards were given to Evan Nesbitt, Haley Abdon, Kaelynn Abner, Morgan Boller, Noah Poynter, Morgan Albers, Haley Hourihan, Leia Zoll, Marcella Centeno, and Danielle Bonebrake. Dr. Lovejoy was very pleased to see the turnout of students, teachers, and community for the recognition of the art students. Dr. Lovejoy commended the students and teachers for all their hard work. Art teachers include Jason Robbins, Debra Myers, Aaron Allee, and Linda Gjesvold.

Dr. Lovejoy wanted to commend Emilee Henninger for winning the David Deuter Memorial Essay Contest. We are very proud of her accomplishment.

II. APPROVAL OF MINUTES

President Beck asked if there were any additions or corrections to the minutes.

Debbie Sillery motioned to approve the following minutes:

September 2, 2010, Regular Session
September 2, 2010, Executive Session

Charlie Boller seconded the motion, and it carried with a 6 – 0 vote.

III. INFORMATION REPORTS TO THE BOARD OF SCHOOL TRUSTEES

A. Attendance Center Report:

The Attendance Center Committee met on September 8. The committee would like to visit other schools that have used attendance centers to see first hand the effectiveness of the configuration. The school visits will be set up in the next week or two. Attendance Center Committee members include Andy Beck and Jackie Simpson, Board of School Trustees; Kevin Emsweller, Assistant to the Superintendent; Jo Ellen Cook,

Bainbridge Elementary Principal; Scott Spencer, Roachdale Elementary Principal; Jeanine Peterson and Jonathan Shannon, Teachers; Brianna Miethe, Roachdale PTO; and Dana Young, Bainbridge PTO.

B. Class Size Report:

Kevin Emsweller discussed class sizes at Bainbridge Elementary and Roachdale Elementary with the changes in bus routes. Mr. Emsweller reported the student-to-teacher ratios for each grade at Bainbridge Elementary and Roachdale Elementary. The average class sizes for Bainbridge Elementary is as follows: 15 to 1 for kindergarten, 14 to 1 grade one, 17 to 1 grade two, 19 to 1 grade three, 24 to 1 grade four, and 22 to 1 grade five. The average class sizes for Roachdale Elementary is as follows: 17 to 1 kindergarten, 19 to 1 grade one, 16 to 1 grade two, 18 to 1 grade three, 25 to 1 grade four, and 23 to 1 for grade five.

C. Superintendent Coffees:

Dr. Lovejoy has set up Superintendent Coffees as an avenue for parents and community members to discuss concerns and ask questions. The coffees are scheduled for the following dates and times. All coffees will be held at Central Office.

- * September 29, 2010 at 6:30 p.m.
- * November 11, 2010 at 8:00 a.m.
- * February 10, 2010 at 6:30 p.m.
- * April 7, 2010 at 8:00 a.m.

IV. FINANCIAL REPORT

A. Treasurer's Report [Attached hereto]

B. Approval of Claims:

Claim approvals: 8/16/10 –8/24/10 –Voucher Numbers 24421-24429
8/27/10 – 9/10/10 Voucher Numbers 240-242, 351-361, 24445-24454, 24471-24473, 1-103

Questions were taken from Board members regarding particular claim numbers.

C. School Fund Reports [Attached hereto]

Mark Hoke motioned to approve all claims above as presented. Jackie Simpson seconded the motion, and it carried with a 6 – 0 vote.

V. CONTRACTS FOR APPROVAL

A. 2010-2011 Bus Drivers' Contracts

Bus Drivers' Contracts for 2010-2011 were given to Board members for approval.

Debbie Sillery motioned to approve 2010-2011 Bus Drivers' Contracts. Jackie Simpson seconded the motion, and it carried with a 6 – 0 vote.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Recommendation to Approve the 2011-2012 Budget as Presented on Form 1, Budget Estimates, Form 4, Resolution of Appropriations, and Form 5, Budget Submission Letter and Certificate:

Board members received copies of the above budget forms for approval.

Carl Blau motioned to approve the 2011-2012 budget. Debbie Sillery seconded the motion, and it carried with a 6 – 0 vote.

- B. Recommendation to Approve the School Bus Replacement Plan and the Capital Projects Plan:
Board members received copies of the above school bus replacement plan and capital projects plan for approval.

Debbie Sillery motioned to approve the School Bus Replacement Plan and the Capital Projects Plan. Jackie Simpson seconded the motion, and it carried with a 6 – 0 vote.

- C. Recommendation to Approve Resolution for Capital Projects Fund Interest Deposits:
Board members received a copy of the Resolution for Capital Projects Fund Interest Deposits.

Debbie Sillery motioned to approve the Resolution for Capital Projects Fund Interest Deposits. Jackie Simpson seconded the motion, and it carried with a 6 – 0 vote.

- D. Recommendation to Approve Tax Neutrality Resolution:
Board members received a copy of the Tax Neutrality Resolution.

Debbie Sillery motioned to approve the Tax Neutrality Resolution. Mark Hoke seconded the motion, and it carried with a 6 – 0 vote.

- E. Recommendation to Adopt Resolution and Assign Construction Bids to Building Corporation:
Board members received a copy of the Resolution to Assign Construction Bids to the Building Corporation.

Debbie Sillery motioned to approve the above Resolution and Assign Construction Bids to Building Corporation with Board comments. Jackie Simpson seconded the motion, and it carried with a 6 – 0 vote.

- F. Recommendation to Award Contract for the Window Replacement Project:
The Board received recommendations from Gibraltar Design for the Window Replacement Project at North Putnam Middle School and Roachdale Elementary. The Board accepted the bid from Keusch Glass in Jasper, Indiana in the amount of \$141,225.00 for the window replacement project with Alternate 1 and Alternate 5 selected.

Mark Hoke motioned to approve the above contract for the Window Replacement Project. Jackie Simpson seconded the motion, and it carried with a 6 – 0 vote.

- G. Recommendation to Award Contract for the Roofing Project:
The Board received recommendations from Gibraltar Design for the Roofing Project at North Putnam High School. The Board accepted the bid from Carter Lumber Development in Kent, Ohio in the amount of \$935,400.00 for the roof repair/replacement project with Alternate 6 and Alternate 7 selected.

Debbie Sillery motioned to approve the above contract for the Roofing Project. Carl Blau seconded the motion, and it carried with a 6 – 0 vote.

- H. Recommendation to Approve Renovation of the Existing Baseball Diamonds at Roachdale:
The North Putnam Youth Baseball League would like to donate the funds and manpower to renovate the existing baseball diamonds at Roachdale Elementary. Work on the baseball diamonds will begin fall 2010. Dr. Lovejoy appreciates the hard work from the Youth Baseball League in renovating the baseball diamonds.

Debbie Sillery motioned to approve the renovation of the existing baseball diamonds at Roachdale Elementary. Jackie Simpson seconded the motion, and it carried with a 6 – 0 vote.

I. Recommendation to Approve Renovation of Structures at Bainbridge Baseball/Softball Fields:
 The Cougar Softball League is seeking permission to make structural changes to the current facilities located at the baseball and softball fields at Bainbridge Elementary. Dr. Lovejoy commented that it is this type of support and dedication that makes this community so special.

Debbie Sillery motioned to approve the renovation of structures at Bainbridge Elementary baseball and softball fields. Mark Hoke seconded the motion, and it carried with a 6 – 0 vote.

J. Recommendation to Approve Authorization to Sign Agreements for Alternative Services and Private Residential School Placements:
 This agreement allows the Board President and Board Secretary to name a designee who has the authority to authorize the placement of students in an alternative service or private residential school.

Jackie Simpson motioned to approve the above agreement. Debbie Sillery seconded the motion, and it carried with a 5 – 1 vote (Mark Hoke abstained).

K. Recommendation for Post Prom Fundraising Activity:
 North Putnam High School post prom committee is requesting permission to hold an auction on October 16 in the high school parking lot. All proceeds will go to the post prom.

Debbie Sillery motioned to approve the above post prom fundraiser. Mark Hoke seconded the motion, and it carried with a 6 – 0 vote.

VIII. PERSONNEL

1. New Employment – Extra-Curricular:

Name	Building	Position	Effective Date	Reason for Employment
Lori Baker	NPMS	6 th Grade Outdoor Experience	Upon Board Approval	She will assist with the McCormick’s Creek trip.
Jana Brothers	NPMS	6 th Grade Outdoor Experience	Upon Board Approval	She will assist with the McCormick’s Creek trip.
Andy Cottingham	NPMS	6 th Grade Outdoor Experience	Upon Board Approval	He will assist with the McCormick’s Creek trip.
Marsha Davidson	NPMS	6 th Grade Outdoor Experience	Upon Board Approval	She will assist with the McCormick’s Creek trip.
Rick England	NPMS	6 th Grade Outdoor Experience	Upon Board Approval	He will assist with the McCormick’s Creek trip.
Wesley Richardson	NPHS	6 th Grade Outdoor Experience	Upon Board Approval	He will replace Aaron Allee for the McCormick’s Creek trip.
Warren Rush	NPMS	6 th Grade Outdoor Experience	Upon Board Approval	He will assist with the McCormick’s Creek trip.
Jessyca South	NPMS	6 th Grade Outdoor Experience	Upon Board Approval	She will assist with the McCormick’s Creek trip.

Jackie Simpson motioned to approve the above extra-curricular staff. Charlie Boller seconded the motion, and it carried by a 6 – 0 vote.

2. New Employment – Athletics:

Name	Building	Position	Effective Date	Reason for Employment
Joe Ban	NPHS	Assistant Swim Coach (Volunteer)	Upon Board Approval	He will assist swim teams.
Brandy Dickson	NPHS	Assistant Swim Coach (Volunteer)	Upon Board Approval	She will assist swim teams.

Name	Building	Position	Effective Date	Reason for Employment
Jesse Harper	NPHS	Assistant Swim Coach (Volunteer)	Upon Board Approval	He will assist swim teams.
Mark Lehr	NPHS	Assistant Swim Coach (Volunteer)	Upon Board Approval	He will assist swim teams.
Wesley Richardson	NPHS	Varsity Head Swim Coach	Upon Board Approval	He will assist swim teams.

President Andy Beck asked for a motion to approve the above volunteer assistant swim coaches. Mark Hoke motioned to approve the above volunteer assistant swim coaches. Carl Blau seconded the motion, and it carried by a 6 – 0 vote.

President Andy Beck asked for a motion to approve the above varsity head swim coach. Due to the lack of a motion, the request dies.

1. Resignation – Athletics:

Name	Building	Position	Effective Date
Craig Franklin	NPMS	8 th Grade Head Basketball Coach	Upon Board Approval

Debbie Sillery motioned to approve the above resignation. Charlie Boller seconded the motion, and it carried by a 6 – 0 vote.

IX. ITEMS FROM SCHOOL BOARD MEMBERS

Charlie Boller commented on the bus accident that happened two weeks ago in Greencastle. It was a minor accident, but a concerning event for the students involved. He wanted to commend the bus driver, schools, staff, and students on how smoothly things went after the accident. The community really came together to help. He hopes all schools can learn from this experience.

Charlie Boller commented that the Credit Recovery Program through the Western Indiana Knoy Center is a great program that will really help students. Dr. Lovejoy commented that Mr. Vanhaaften, who is overseeing the program, is a good teacher, and he does a great job with the students. Mr. VanHaaften is looking forward to helping the students.

X. ITEMS AFTER 4:00 P.M. – September 16, 2010

1. New Employment – ECA:

Name	Building	Position	Effective Date	Reason for Employment
Marsha Davidson	NPMS	6 th Grade Team Leader	Upon Board Approval 09/16/10	Team Leader for 6 th Grade
Joanie Knapp	NPMS	8 th Grade Team Leader	Upon Board Approval 09/16/10	Team Leader for 8 th Grade
Susan Trent	NPMS	7 th Grade Team Leader	Upon Board Approval 09/16/10	Team Leader for 7 th Grade

Jackie Simpson motioned to approve the above extra-curricular staff. Debbie Sillery seconded the motion, and it carried with a 6 – 0 vote.

2. Resignation – Classified:

Name	Building	Position	Effective Date
Julie Harbison	NPMS	Instructional Assistant	10/01/10

Debbie Sillery motioned to approve the above resignation. Mark Hoke seconded the motion, and it carried with a 6 – 0 vote.

XI. COMMENTS FROM THE COMMUNITY

None

XII. ADJOURNMENT

There being no further business to come before the Board, Debbie Sillery moved for adjournment of the meeting. Charlie Boller seconded the motion, and it carried with a 6 – 0 vote.

Andrew Beck, President

Jon Buser, Member

Debra Sillery, Vice-President

Mark Hoke, Member

Charlie Boller, Secretary

Jacquelyn Simpson, Member

Carl Blau, Member