

**NORTH PUTNAM COMMUNITY SCHOOL CORPORATION
MAY 17, 2011 MINUTES**

The members of the Board of School Trustees of the North Putnam Community School Corporation held their Regular Session meeting on Tuesday, May 17, 2011, 7:00 P.M. at North Putnam Middle School Media Center, 8905 N. Co. Rd. 250 E., Roachdale, Indiana.

Board members present: Charlie Boller
Mark Hoke
Jackie Simpson
Travis Lambermont
John Hays
Oliver Haste
Debra Sillery

Board members absent: None

Superintendent present: Mary Sugg Lovejoy, Ph.D.

Assistant Superintendent present: Kevin Emsweller

Attorney present: None

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Charlie Boller called the meeting to order at 7:05 P.M. Everyone stood for the Pledge of Allegiance.

Certificates were presented to gold medal winners from the high school who participated in the Indiana State School Music Association Contest. Congratulations to all members. Certificates were to the mixed choir to Lindsey Albright, Jennifer Ashmore, Cassie Aynes, Taylor Badten, Cheyenne Beaman, Ally Birchman, Tasha Brewer, Tommy Brewer, Jennifer Campbell, Winnie Cooper, Ellese Cox, Staphany Dawson, Robin Downton, Megan Farmer, Ben Hampton, Jordan Hays, Michael Huckaby, Heather Kemerly, Bethany Kiger, Haley Purcell, Brianna Reese, Megan Roach, Glen Schmick, Meagan Schutter, Michaela Scolaro, Tyler Shorter, Alexis Sims, Alan Skillern, Nic Stanley, Elizabeth Stine, Cody Storkman, Megan Williams, and Hannah Zehner. Certificates were presented to the girls' choir to Taylor Badten, Jerica Bean, Tasha Brewer, Liz Cash-Albright, Chasity Centeno, Chelsea Davis, Cheyanne Elliott, Jessica Games, Rachel Graves, Mary Hampton, Sydney Harmon, Brittany Higgins, Taylor MacGruder, Gwen Mazur, Anna Ottinger, Callie Parrish, Christina Rice, Sammi Robinson, Jessica Rude, Taylor Styers, and Megan Williams.

Certificates were presented to students who placed in the State Health Occupation Students of America (HOSA) contest. Those receiving certificates included Shellie Harper, Destinee Surber, Mehgan Nordmeyer, Rachel Graves, Katie Lasiter, and Jessica Stewart.

Dr. Lovejoy commended the students for their hard work and accomplishment. She thanked them for representing North Putnam and being such great ambassadors for the school corporation.

Jennifer Conley, Bainbridge Elementary, wanted to recognize the people who were able to donate materials and assist with the Cougar Den. Chris Hill with Martin Marrietta Stone, Fred Cox with Cox Trucking, and John and Fern Riechman will receive certificates for their donations. Each recipient will have their name on plaques to be displayed at the Cougar Den.

II. APPROVAL OF MINUTES

President Charlie Boller asked if there were any additions or corrections to the minutes.

Debbie Sillery motioned to approve the following minutes:

April 13, 2011, Executive Session
April 13, 2011, Special Board Meeting
April 21, 2011, Executive Session
April 21, 2011, Regular Session

Jackie Simpson seconded the motion, and it carried with a 7 – 0 vote.

III. INFORMATION REPORTS TO THE BOARD OF SCHOOL TRUSTEES

A. Five-Star Technology Report:

Jim Benson, CEO, provided an overview of the services offered by Five-Star Technology. Five-Star Technology is a provider of Technology Managed Services (TMS) specifically focused on education. Five-Star Technology provides comprehensive and unlimited technology assistance with the corporation's computers, servers, switches, routers, firewalls, printers, and even peripheral devices. Five-Star Technology's educational knowledge and expertise allow them to work towards the goal of ensuring that technology use is aligned with instructional objectives. They offer onsite tech support at no extra charge.

B. North Putnam Middle School-“State of the School Report”:

Terry Tippin began by welcoming everyone to the middle school and he appreciates the Board meetings being held at each of the buildings. Terry Tippin presented information on the NPMS vision, school improvement goals and ISTEP testing results.

Currently, ISTEP are not available for Language Arts and Math. Staff and students have been working very hard to improve ISTEP scores at the middle school. The middle school staff will continue to dedicate themselves to school improvement.

C. Science Textbook Adoption Overview:

Scott Spencer provided an overview regarding the Science Textbook Adoption. One of the major components of this year's Science textbook recommendation are the adoption of the FOSS materials at K-8. FOSS is a research-based science curriculum for grades K—8. The development of the FOSS program was, and continues to be, guided by advances in the understanding of how youngsters think and learn. Mr. Spencer pointed out that the best way for students to appreciate the scientific enterprise, learn important scientific concepts, and develop the ability to think critically is to actively construct ideas through their own inquiries, investigations, and analyses. The FOSS program was created to engage students in these processes as they explore the natural world. Scott Spencer has chaired the committee overseeing textbook adoption. The committee consists of teachers, parents, and students. Science textbooks are reviewed every six years. The elementary science classes will be taking a more hands-on approach to learning.

Dr. Lovejoy complimented committee members on the good work that has been accomplished.

IV. FINANCIAL REPORT

A. Treasurer's Report [Attached hereto]

Mark Hoke motioned to approve the treasurer's report as presented. Travis Lambermont seconded the motion, and it carried with a 7 – 0 vote.

B. Approval of Claims:

Claim approvals: 05/01/11 –05/13/11 Voucher Numbers 1-88, 25584-25596

Debbie Sillery motioned to approve the above claims as presented. Jackie Simpson seconded the motion, and it carried with a 7 – 0 vote.

C. School Fund Reports [Attached hereto]

John Hays motioned to approve above school fund reports as presented. Travis Lambermont seconded the motion, and it carried with a 7 – 0 vote.

V. CONTRACTS FOR APPROVAL

A. Recommendation to Approve Five-Star Technology Contract:

Gene Hostetter, Corporation Attorney, reviewed the contract for Five-Star Technology. Mr. Hostetter suggested the contract include an itemized list of services. Jackie Simpson asked if we would have input into who would be hired as NPCSC desk-top technician. Mr. Jim Benson, Five-Star Technology, responded that we would have input on this position.

Debbie Sillery motioned to approve the Five-Star Technology Contract for 12 months. Mark Hoke seconded the motion, and it carried with a 7 – 0 vote.

VI. OLD BUSINESS

A. Recommendation to Approve Therapy Dog Pilot Proposal – Roachdale Elementary:

Scott Spencer commented on how excited the children at Roachdale Elementary have been with having the therapy dogs at school. The students have been very comfortable with the dogs in the building and there have been no incidents to report. The pilot will take place during the first semester of the 2011-2012 school year, and it will be evaluated at the end of that semester. Scott Spencer will evaluate the program data and report back to the Board with the results.

Mark Hoke motioned to approve the Therapy Dog Pilot to be evaluated after the first semester. Jackie Simpson seconded the motion, and it carried with a 7 – 0 vote.

B. Recommendation to Approve Revisions to Elementary School, Middle School, and High School Student Handbooks:

Minor revisions were made to the school handbooks based on comments received from Board members previously. The Board received a copy of the elementary, middle school and high school revisions. John Hays would like for parental consent to be required for drug testing at the middle school and high school. He also suggested putting that action “may be taken” instead of “will be taken” on the disciplinary sections of the drug policy.

Debbie Sillery motioned to approve the above school handbooks based on suggested changes and a final review by the Board. Travis Lambermont seconded the motion, and it carried with a 7 – 0 vote.

John Hays suggested the Olweus Bullying information be deleted from the handbooks because he felt it read as propaganda. Dr. Lovejoy noted the Olweus Bullying section has important information for parents. President Charlie Boller suggested the last sentence of this information be deleted to alleviate any issues. The Board agreed this could be deleted.

John Hays motioned to approve the Olweus Bullying section with the above change noted. Debbie Sillery seconded the motion, and it carried with a 7 – 0 vote.

VII. NEW BUSINESS

A. Recommendation to Approve Elementary, Middle School, and High School Science Textbooks:

The Board received information on Science textbook adoption. The following textbooks will be adopted for use by the schools of North Putnam Community School Corporation.

Course	Textbook
Elementary Science, K-5	Full Option Science System (FOSS), Delta Education
Middle School Science	Full Option Science System (FOSS), Delta Education SEPUP Genetics (Grade 8), Lab-Aids, Inc.
Middle School Health	Teen Health, Glencoe McGraw Hill
High School Anatomy	Essentials of Human Anatomy, Pearson
High School AP Biology	Campbell & Reece AP Edition, Pearson
High School AP Chemistry	Chemistry the Central Science, Pearson
High School Biology	Miller & Levin Biology, Pearson
High School Chemistry	Pearson Chemistry, Pearson
High School Earth Science	Earth Science, Holt McDougal
High School Int. Chem./Physics	Physical Science Concepts, Pearson
High School Physics	Conceptual Physics, Pearson
High School Health	Health, Prentice Hall

Jackie Simpson motioned to approve the Science Textbook Adoption. Debbie Sillery seconded the motion, and it carried by a 7 – 0 vote.

- B. Recommendation to Approve 2011-2012 Textbook Rental for Elementary, Middle School, and High School: Kevin Emsweller provided the Textbook Rental and Fee Schedule being recommended for the 2011-2012 school year. The new schedule reflects the changes with the Science textbook adoption.

Oliver Haste motioned to approve Textbook Rental and Fee Schedule for the 2011-2012 school year. Debbie Sillery seconded the motion, and it carried with a 7 – 0 vote.

- C. Recommendation to Approve 2011-2012 School Lunch Price Increase: Debbie Carrico, Food Services Director, is requesting a ten cent increase in lunch prices at all schools. The average price charged for paid lunches in some schools is less than the cost of producing the lunches. This provision will help ensure that schools have the needed funding available to support serving nutritious meals to all students.

Debbie Sillery motioned to approve the above school lunch price increase for the 2011-2012 school year. John Hays seconded the motion, and it carried with a 7 – 0 vote.

- D. Recommendation to Approve Student Transfer Request to NPCSC: Dr. Lovejoy received a transfer request application for a student of North Putnam High School. Board members received a copy of the request for approval.

Mark Hoke motioned to approve the above student transfer request to North Putnam High School. Travis Lambermont seconded the motion, and it carried with a 7 – 0 vote.

VIII. PERSONNEL

- A. Personnel

1. New Employment – Certified:

Name	Building	Position	Effective Date	Reason for Employment
Lori Baker	NPMS	Language Arts/Math-Summer	Summer 2011	She will teach summer classes.
John Pinson	NPHS	Summer Band	Summer 2011	He will instruct summer band program.
Jennifer Stranger	NPMS	Language Arts/Math-Summer	Summer 2011	She will teach summer classes.
Eric VanHaften	NPHS	Online Credit Recovery-Summer	Summer 2011	He will instruct the online credit recovery program.

Debbie Sillery motioned to approve the above new employment–certified. Jackie Simpson seconded the motion, and it carried by a 7 – 0 vote.

2. New Employment – Classified:

Name	Building	Position	Effective Date	Reason for Employment
Jenny Hanchet	NPHS	Summer Band	Summer 2011	She will assist summer band.
Mark Kays	NPHS	Summer Band	Summer 2011	He will assist summer band.
Kirstin Mindiola	NPHS	Guard Instructor	Summer 2011	She will assist summer band.
Dan Peo	NPHS	Summer Band	Summer 2011	He will assist summer band.
David Perkins	NPHS	Summer Band	Summer 2011	He will assist summer band.
Rachel Pierce	NPHS	Summer Band	Summer 2011	She will assist summer band.
Ann Ruble	NPHS	Summer Band	Summer 2011	She will assist summer band.
Andrew Smit	NPHS	Summer Band	Summer 2011	He will assist summer band.
Brien Willard	Transportation	Bus Driver	5/6/2011	He will transport students.

Oliver Haste motioned to approve the above new employment–classified. Mark Hoke seconded the motion, and it carried by a 7 – 0 vote.

3. Resignation – Classified:

Name	Building	Position	Effective Date
Cindy Lively	Transportation	Bus Driver	5/31/2011

Debbie Sillery motioned to approve the above resignation-classified. John Hays seconded the motion, and it carried by a 7 – 0 vote.

IX. ITEMS FROM SCHOOL BOARD MEMBERS

Jackie Simpson helped at the Pioneer Day at Roachdale Elementary. She said the children had a great day and Mr. Shannon did a wonderful job.

Mark Hoke noted what a big success the Spring Festival was at Bainbridge Elementary. The baskets created by each class were very nice.

Oliver Haste thanked all the people who served on the committees for the teacher/head football coach and the athletic director. He appreciates their hard work.

President Charlie Boller noted there will be a reception for Darrell Wiatt and Bev Barnhart from 3:00 p.m. to 5:00 p.m. at Bainbridge Elementary on May 18, 2011.

President Charlie Boller discussed the State runner up football rings for the North Putnam High School football team. The Board and the superintendent had no knowledge of the plans to order 76 rings and how the payment would be made. Fifty-five of those rings were given to the football players and twenty-one were given to coaches, assistants, and people not affiliated with the football team. The total cost of the 21 rings was almost four thousand dollars.

President Charlie Boller reported on the corporation’s current trash service with Tri-County Trash Removal. Currently, Tri-County Trash Removal charges one hundred dollars more for trash pickup, but they are half the cost for recycling. The total trash cost will decrease due to the enormous recycling efforts taking place in NPCSC schools. The total package with Tri-County Trash Removal will cost less than other trash companies. Tri-County Trash Removal will decrease their trash costs to keep the corporation’s rates low and comparable to other trash companies. Dr. Lovejoy was very pleased Tri-County Trash Removal was able to work with the corporation.

X. ITEMS AFTER 4:00 P.M. – May 17, 2011

A. Personnel

1. Retirement – Certified:

Name	Building	Position	Effective Date
Jayne Crosley	NPHS	Teacher	6/2/2011

Dr. Lovejoy wanted to commend Jayne Crosley for all her hard work and dedication to the North Putnam students.

Debbie Sillery motioned to approve the above retirement-certified. Mark Hoke seconded the motion, and it carried by a 7 – 0 vote.

2. New Employment – Classified:

Name	Building	Position	Effective Date	Reason for Employment
Danielle Wess	NPHS	Guard Instructor	Summer 2011	She will assist summer band.

Jackie Simpson motioned to approve the above new employment-classified. John Hays seconded the motion, and it carried by a 7 – 0 vote.

3. New Employment – Athletics:

Name	Building	Position	Effective Date	Reason for Employment
Tony Gray	NPHS	Varsity Boys’/Girls’ Swim Coach	Effective for the 2011-2012 Winter Season	He will coach the high school boys’/girls’ swim teams.
Jake Mullis	NPHS	Assistant Baseball Coach (Volunteer)	Upon Board Approval 5/17/11	He will assist baseball team as a volunteer.

Oliver Haste motioned to approve the above new employment-athletics. Mark Hoke seconded the motion, and it carried by a 7 – 0 vote.

B. Permission for Girls’ Soccer Program to Hold a Car Wash at Auto Zone in Greencastle:

The girls’ soccer program is requesting permission to hold a car wash at Auto Zone in Greencastle from 11:00 a.m. to 2:00 p.m. on May 28. The money collected from the fundraiser will be used to purchase new uniforms in the fall.

Mark Hoke motioned to approve fundraiser for the girls’ soccer team. John Hays seconded the motion, and it carried by a 7 – 0 vote.

XI. COMMENTS FROM THE COMMUNITY

None

XII. ADJOURNMENT

There being no further business to come before the Board, Debbie Sillery moved for adjournment of the meeting. Oliver Haste seconded the motion, and it carried with a 7 – 0 vote.

Charlie Boller, President

Travis Lambermont, Member

Debra Sillery, Vice-President

John Hays, Member

Jackie Simpson, Secretary

Oliver Haste, Member

Mark Hoke, Member