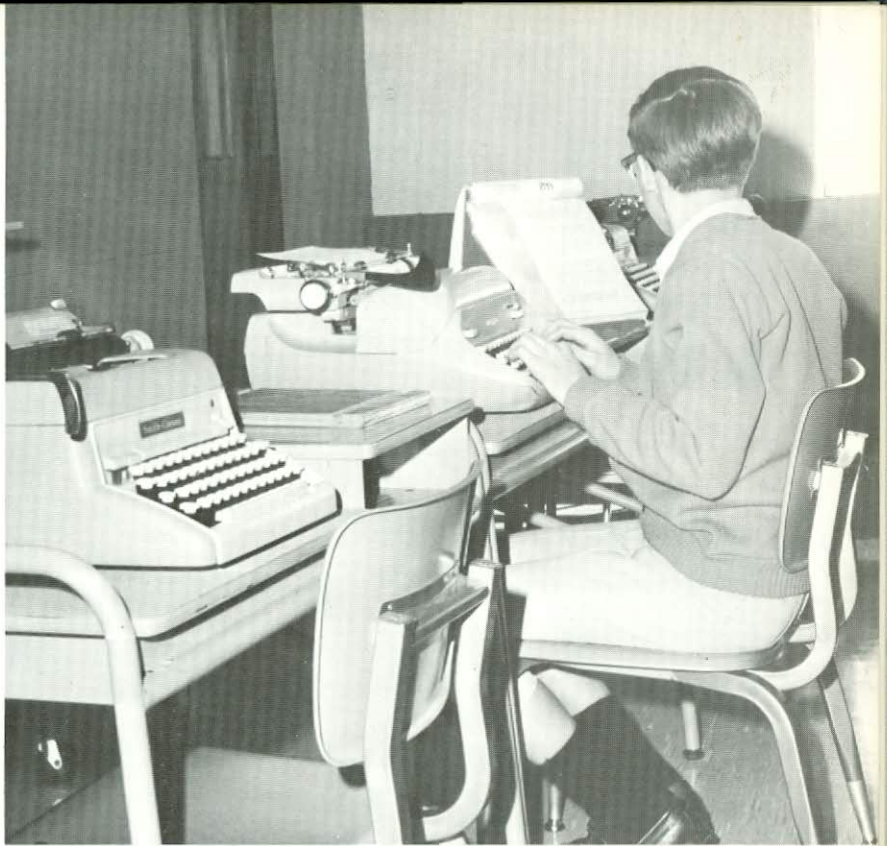


It was everyone's "business" to keep their lockers clean, as is clearly shown by Jan Chittendan.



Kirk Miller kept his eyes on his lesson book as he whizzed along. Typing was a lifesaver for tackling term papers.

Mrs. Elless

Mr. Gibson

Mrs. Hutchins



Take a letter—

Business students learned that it takes skill, accuracy, and PRACTICE "to make good" in the business world.

Beginning typing students learned basic typing procedures, such as how to type and operate the typewriter correctly. Advanced typists developed further skills on the electric typewriters.

Other important business classes included general business, bookkeeping, salesmanship, shorthand, and business arithmetic.

Seniors took clerical office practice--a class which combined all of the business skills in typical office situations.