

Name of Student	Date of Birth
Parent/Guardian	Current Grade Level
Address	Telephone
School of Legal Residence	
School Currently Attending	
Address	

Parent/Guardian Acknowledgement

Currently, there is no tuition charge for attending North Putnam prior to student count day in September 2016.

_____	_____
Parent/Guardian Signature	Date

Principal's Action

Reason

_____	_____	<input type="checkbox"/> Approve
Principal's Signature	Date	<input type="checkbox"/> Deny

Reason

Superintendent's Action

Reason

_____	_____	<input type="checkbox"/> Approve
Superintendent's Signature	Date	<input type="checkbox"/> Deny

Reason

## Decision on Acceptance of Transfer Students

1. The student's attendance and academic record at the previous school;
2. The student's disciplinary record at the previous school;
3. Class size of the grade level in which the student is enrolling;
4. The transfer shall not place an undue burden on the North Putnam Community School Corporation, including financial if the student has been claimed on another school corporation's ADM.

\*Please note that parents, guardians, or custodians agree to provide transportation to and from school.

Note: Form is to be completed and approved or denied by building principal. Principal forwards request to Superintendent for acceptance or denial. Superintendent forwards request to Business Manager for further distribution.

Copies to: Parent/Guardian, Principal, and Business Manager

Parents/Guardians: Please submit this form via email once you have filled out the top portion. Submission email addresses are listed below:

Bainbridge Elementary (K - 5<sup>th</sup> grade): [rsimpson@nputnam.k12.in.us](mailto:rsimpson@nputnam.k12.in.us)

Roachdale Elementary (K - 5<sup>th</sup> grade): [sspencer@nputnam.k12.in.us](mailto:sspencer@nputnam.k12.in.us)

Middle School (6<sup>th</sup> - 8<sup>th</sup> grade): [smiller@nputnam.k12.in.us](mailto:smiller@nputnam.k12.in.us)

High School (9<sup>th</sup> - 12<sup>th</sup> grade): [jchew@nputnam.k12.in.us](mailto:jchew@nputnam.k12.in.us)