

## Central Office Directory

North Putnam School Corporation  
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Mary Sugg Lovejoy, Superintendent  
 April Lambermont, Administrative Assistant  
 Tanya Pearson, Treasurer  
 Stacey Bean, Assistant Treasurer

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Dr. Mary Lovejoy, Superintendent
Assessment
Crisis Planning
Curriculum & Instruction
Drug Education
Facilities
High Ability Education
Maintenance
Parent Concerns
Professional Development
School Safety Specialist
Substitute Teacher's Training
Title I Director
Transportation Director
Tanya Pearson, Treasurer
Accounts Payable Claims (Maintenance)
Certification & Licensing
Contracts (Certified & Support Staff)
Criminal History Reports
Employment Verifications
Employee Records and Personnel Files
Initial Benefits Processing
Leaves of Absence
Retirement Questions
State Reports
Seniority Questions
Workman's Compensation
Stacey Bean, Assistant Treasurer
Employee Benefits - Health, Dental, Life, and Disability
FMLA
Payroll
Sick Leave Bank
Support Staff Coordinator - Attendance/Timesheets
April Lambermont, Administrative Assistant
Accounts Payable Claims (General Fund)
Applications (Certified & Support Staff)
Corporation Newsletter
Posting of Job Openings
Purchase Orders
Requisition Forms
Sonitrol Security System
Scheduling of Interviews
Web Page Inquiries

TOPIC	CONTACT
Accounts Payable Claims (General Fund)	April Lambermont
Accounts Payable Claims (Maintenance)	Tanya Pearson
Applications (Certified & Support Staff)	April Lambermont
Assessment	Dr. Mary Lovejoy
Certification & Licensing	Tanya Pearson
Contracts (Certified & Support Staff)	Tanya Pearson
Corporation Newsletter	April Lambermont
Criminal History Reports	Tanya Pearson
Crisis Planning	Dr. Mary Lovejoy
Curriculum & Instruction	Dr. Mary Lovejoy
Drug Education	Dr. Mary Lovejoy
Employee Benefits - Health, Dental, Life, and Disability	Stacey Bean
Employee Records and Personnel Files	Stacey Bean
Employment Verifications	Tanya Pearson/Stacey Bean
Facilities	Dr. Mary Lovejoy
FMLA	Stacey Bean
High Ability Education	Dr. Mary Lovejoy
Initial Benefits Processing	Tanya Pearson
Leaves of Absence	Tanya Pearson
Maintenance	Dr. Mary Lovejoy
Payroll	Stacey Bean
Parent Concerns	Dr. Mary Lovejoy
Posting of Job Openings	April Lambermont
Professional Development	Dr. Mary Lovejoy
Purchase Orders	April Lambermont
Requisition Forms	April Lambermont
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School Safety Specialist	Dr. Mary Lovejoy
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Sick Leave Bank	Stacey Bean
Sonitrol Security System	April Lambermont
State Reports	Tanya Pearson
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Support Staff Coordinator - Attendance/Timesheets	Stacey Bean
Title I Director	Dr. Mary Lovejoy
Transportation Director	Dr. Mary Lovejoy
Web Page Inquiries	April Lambermont
Workman's Compensation	Tanya Pearson